

Application for Employment

Position You Are Applying For _____ Desired Salary _____

Date Available for Work: _____

PERSONAL INFORMATION

Last Name		First Name	Middle
Address		City	State Zip
Home Phone:	Cell Phone:	Email address:	
Social Security Number: _____			
Are you a U.S. Citizen?	[] Yes [] No		
Have you ever been convicted of a felony?	[] Yes [] No		
If selected for employment are you willing to submit to a pre-employment drug screening test?		[] Yes [] No	

EDUCATION

School Name	Location	Years Attended	Degree Received	Major

Other training, certifications or licenses held: _____

EMPLOYMENT

Employer:	_____	Dates Employed:	_____
Work Phone:	_____	Pay Rate: \$	_____ to _____
Address: _____			
City:	_____	State:	_____ Zip: _____
Position: _____			
Duties Performed: _____			
Supervisors Name and Title: _____			
Reason for leaving: _____			
May we contact them?		[] Yes [] No	

REFERENCES

Name	Title	Company	Phone

Acknowledgement and Authorization

- I certify that all answers given herein are true and complete to the best of my knowledge.
- I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.
- In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature of Applicant _____ Date _____